

HAZI A. K. KHAN COLLEGE
INTERNAL COMPLAINT COMMITTEE (ICC)
ANNUAL REPORT (ACADEMIC YEAR : 2021-2022)

Constituting an Internal Complaints Committee at a workplace is a necessary obligation as per the Sexual Harassment of Women under threat Workplace Act, 2013. The Internal Complaints Committee (ICC) of Hazi A. K. Khan College has been constituted as per the specific guidelines. The Committee has a major role to play in the fulfilment of objectives laid down under the act.

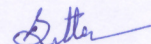
Sl. No.	Particulars	Information	Date
1.	Number of External members - Jakirn Bibi (CINI)	1	-
2.	Number of meeting of Internal Complaint Committee (ICC) meeting in the year	2	17.11.2021 28.05.2022
3.	Number of complaints of Sexual Harassment received in the year	Nil	-
4.	Number of complaints disposed of during the year	Nil	-
5.	Nature of action taken by the Technical Institution against the perpetrator	N.A.	-
6.	Number of workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment	1	28.06.2022 Awarenes Camp – Sanitary Napkin – Vending Machine

Complaint Box : Complaint Box placed near office of which the students are well informed in the class / etc.

The committee's major function entailed : Implementation of the policies relating to the prevention of sexual harassment.

The Policy and Procedure of the ICC :

- A meeting will soon be proposed once the complaint is filed.
- The committee will follow Principles of Natural Justice in its Proceedings.
- Both the parties will be given equal opportunity to present their case.
- The committee will try to complete the entire proceedings within 15 days from the date of filing the complaint.



Convener

ICC, Hazi A. K. Khan College
Hariharpara, Murshidabad